



Marine Security Guard (MSG) Driver

The U.S. Embassy in New Zealand invites applications for the full-time position of Marine Security Guard (MSG) Driver at the American Embassy in Wellington.

If you are a professional chauffeur who enjoys providing a high level of customer service, then this position is for you! We are looking for someone to safely and efficiently transport members of the Marine Security Guard Detachment in and around Wellington City. This position will also support VIP visitors associated with the Detachment. This position is to cover one of two shifts, which switches monthly between the 9am to 5.30pm shift and the 5pm to 1.30am shift Monday to Friday. You may also be required to work some overtime during the working week, and occasionally on weekends and public holidays.

To be successful in this role you will have completed secondary school and have a minimum of 1-2 years chauffeur driving experience, a clean valid full NZ driver's license, and be currently eligible to work in New Zealand. The successful applicant must also be able to exercise tact, diplomacy, maintain confidentiality, provide great customer service skills and have well developed interpersonal skills.

The starting salary for this position is from \$38,081 per annum, with some special benefits e.g. both U.S. and New Zealand Holiday and 8.7% contribution by the employer to employee's retirement.

*If you are not a New Zealand citizen or permanent resident, you **must have a current valid work permit** to be eligible to apply for this position. All employees of the U.S. Government are required to complete full medical and security background checks.*

A copy of the full job description and the "Application for Employment" (DS-174 form) are available at http://newzealand.usembassy.gov/job_opportunities.html

If you meet all the eligibility criteria for this role, please complete and submit your application form, cover letter and CV by email to Wellington.HR@state.gov

Applications close on Wednesday, 9 April 2014.

Note: *Only short listed applicants will be contacted regarding the next phase of the selection process. To those applicants not short listed, we extend our appreciation for considering the US Government as a potential employer.*